

ALBERS ELEMENTARY SCHOOL DISTRICT #63
BOARD OF EDUCATION
JULY 20, 2022
REGULAR MEETING

CALL TO ORDER

Roll call shows: Boeckmann, present; Huegen, present; Jung, absent; Richter, present; Winterbottom, present; Athmer, absent. Everyone in attendance recited the Pledge of Allegiance.

VISITORS

Kyle Peters, Tiffany Zurliene and Charles Prager were present. Recording Secretary Janel Zurliene and Superintendent Mike Toeben were also present.

PUBLIC COMMENT

There was no comment.

APPROVAL OF THE AGENDA

Boeckmann made the motion to approve the agenda with the addition of new business k – TechKnow Solutions Hotspots. Wuebbels made the second motion. Voice vote shows all present in favor.

BOOSTER CLUB

- The Booster Club is proceeding with purchasing an electronic marquee for the school entrance.

COMMITTEE REPORTS & ASSIGNMENTS

- BUILDING & GROUNDS, Winterbottom, Boeckmann, Jung – The ROE noted there could be another version of Maintenance Grants available soon.
- TECHNOLOGY, Athmer and Wuebbels – There is nothing at this time.
- SPORTS CO-OP/FRIENDS OF THE COUGARS, Richter, Boeckmann – A meeting was held with the Damiansville school board committee members. It was noted that Bowling should be a paid stipend and should be advertised to both school's staff members. The next meeting will be January or February. A Google calendar will be created to have all sports on the calendar and shared between the schools. The Sex Equity survey needs to be sent.
- SAFETY – There is nothing at this time.
- CAT TEAM – There is nothing at this time.
- FINANCE – Huegen, Wuebbels, Boeckmann – There is nothing at this time.
- KASKASKIA COLLEGE COMMITTEE – Huegen, Richter, Athmer – There is nothing at this time.
- SIP – There is nothing at this time.
- PARENT ADVISORY BOARD – There is nothing at this time.
- BULLYING – There is nothing at this time.

TEACHER REPORTS

- There is nothing at this time.

CONSENT AGENDA ITEMS

Boeckmann made the motion to approve the minutes from the June 27, 2022 budget hearing; regular meeting; approve the financial report; approve the bills in the amount of \$ 44,740.08. Wuebbels made the second motion. Roll call vote shows: Boeckmann, aye; Huegen, aye; Jung, absent; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, absent.

OLD BUSINESS

- ASBESTOS/BOILER REMOVAL – Work began July 18, 2022 with completion date estimated at August 1, 2022. Mr. Toeben will reach out to contractors to get estimates for placement of the door in the cafeteria from the boiler room.
- ENGAGEMENT SURVEY – This item was tabled for the next meeting. Mr. Toeben will send a reminder to staff to complete the survey about changes.
- TROPHY CASE – This item was tabled.
- SUMMER MAINTENANCE PROJECTS – Fiber is in the building and we are waiting for the final change to new service. HVAC is about 90% complete. E-rate items have been ordered. The non-working freezer from the kitchen has been removed. Tree trimming and removal will be done in September to not damage the trees. The phone system upgrade was installed June 22, 2022. The installation of the fiber is estimated for the end of June or early July.
- WINDOW SAFETY FILM – Richter made the motion to install the safety film on exterior entry/exit doors not to exceed \$ 4,296.25. Winterbottom made the second motion. Roll call vote shows: Huegen, aye; Jung, absent; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, absent; Boeckmann, aye.
- BUS CONTRACT 2022-2023 SCHOOL YEAR – The contract was approved contingent on the signature of the right of refusal statement for special education route. Ken Zurliene signed the amendment for the first right of refusal for the Centralia transport. It was noted that some sports may need transport for after school events, golf was one that was difficult to get students to the course. This was tabled and will be added to the next agenda.
- EMPLOYMENT, P/T SPECIAL EDUCATION TEACHER – Boeckmann made the motion to employ Nicole Vetter for 3.25 hours per day payable to Damiansville school. Richter made the second motion. Roll call shows: Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, absent; Boeckmann, aye; Huegen, aye; Jung, absent.

- EMPLOYMENT, PARAPROFESSIONAL – Wuebbels made the motion to hire Amanda Swink as a paraprofessional. Winterbottom made the second motion. Roll call shows: Winterbottom, aye; Wuebbels, aye; Athmer, absent; Boeckmann, aye; Huegen, aye; Jung, absent; Richter, aye.
- EMPLOYMENT, COACHES – 5th & 6th grade girls' basketball, 5th & 6th grade volleyball, robotics, bowling, scholar bowl and volunteer assistants were tabled.

NEW BUSINESS

- PRO-ALARM – Wuebbels made the motion to approve the installation of the door system software for \$4,750.00. Winterbottom made the second motion. Roll call shows: Wuebbels, aye; Athmer, absent; Boeckmann, aye; Huegen, aye; Jung, absent; Richter, aye; Winterbottom, aye.
- PREVAILING WAGE RESOLUTION – Boeckmann made the motion to approve the Prevailing Wage Resolution. Richter made the second motion. Voice vote shows all present in favor.
- BREAD & MILK BIDS – Richter made the motion to approve the bid from Prairie Farms for milk and juice. Winterbottom made the second motion. Voice vote shows all present in favor. There are no current vendors for a bread bid at this time.
- CONSOLIDATED DITRCT PLAN – Wuebbels made the motion to approve the plan. Boeckmann made the second motion. Voice vote shows all present in favor.
- STAFF HANDBOOK – The first reading was held.
- EMPLOYMENT SUMMER SCHOOL – Richter made the motion to employ Susan Scott, Rachel Beckemeyer, Julia Ritter, Rochelle Halstead, Andra Goestenkers and Christelle Bretz for summer school. Wuebbels made the second motion. Roll call vote shows: Boeckmann, aye; Huegen, aye; Jung, absent; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, absent.
- EXTRA DUTY STIPEND SCHEDULE – The Technology Stipend will have \$50.00 added for Step 17. Voice vote shows all present in favor.

EXECUTIVE SESSION

Boeckmann made the motion to enter executive session at 6:50 PM to discuss personnel. Winterbottom made the second motion. Richter made the motion to exit executive session at 7:03 PM. Winterbottom made the second motion. Voice votes shows all present in favor.

NEW BUSINESS

- BOOKKEEPER, SUB COORDINATOR, RECORDING SECRETARY – Wuebbels made the motion to increase the salary the same as the other non-certified staff, average 10%. Winterbottom made the second motion. Roll call vote shows: Huegen, aye; Jung, absent; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, absent; Boeckmann, aye.
- SECRETARY SALARY, TECHNOLOGY COORDINATOR - Wuebbels made the motion to increase the salary the same as the other non-certified staff, average 10%. Winterbottom made the second motion. Roll call vote shows: Jung, absent; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, absent; Boeckmann, aye; Huegen, aye.
- SUBSTITUTE SALARY RATES – Winterbottom made the motion to set the Substitute rates certified teacher \$100.00 per day; certified aide \$91.00 per day; kitchen assistant \$40.00; Angela Winkeler \$120.00 per day. Richter made the second motion. Roll call shows: Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, absent; Boeckmann, aye; Huegen, aye; Jung, absent.

SUPERINTENDENT'S REPORT

Currently we have 155 kindergarten – Grade 8 students; 20 preschool students; 4 students moved. Fifteen students have not registered. Open house is set for August 11, 2022.
Mr. Toebe attended the meeting with local officials regarding the mine subsidence problem.
The auditors will be here Thursday and Friday.
Mr. Toebe will share any COVID updates when received.

EXECUTIVE SESSION

There is nothing else at this time.

ADJOURNMENT

Richter made the motion to adjourn. Wuebbels made the second motion. Roll call shows: Boeckmann, aye; Huegen, aye; Jung, absent; Richter, aye; Winterbottom, aye; Wuebbels, aye; Athmer, absent. The time was 7:20 PM.

Lynette Huegen, President

Courtney Athmer, Secretary